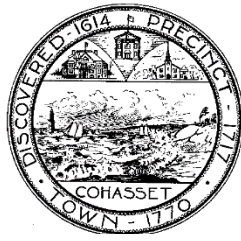


**OFFICE OF THE
TOWN MANAGER
COHASSET TOWN HALL
41 HIGHLAND AVENUE
COHASSET, MA 02025**



**Christopher G. Senior
TOWN MANAGER**
Email: csejior@cohassetma.org
Office: 781-383-4100 x 5109
Fax: 781-383-0228

To: Citizens of Cohasset
From: Christopher Senior, Town Manager
Date: April 8, 2022

For the first time since 2019 Cohasset's Annual Town Meeting will take place in person, at the Sullivan Gym at the Cohasset Middle/High School, starting at 7:00pm on Monday, May 2nd. As has been tradition since 1770, Cohasset residents will gather to pass a budget and various additional spending items, update the Town Bylaws, and set the general direction for the fiscal year ahead.

This year's Warrant, which represents the agenda for the meeting, includes articles ranging from adoption of the annual Operating Budget (Article 4) and the annual Capital Plan (Article 8), to updates to the Town's revolving funds (Articles 9 and 10), annual renewals for real estate tax exemptions for qualifying veterans and seniors (Article 13), and funding for projects from the Community Preservation Fund (Article 14). There is an article transferring Town-owned property to the Cohasset Affordable Housing Trust (Article 16) and to support continued due diligence for the renovation of Town Hall (Article 15). A Water Department article (Article 17) will allow two previously approved projects (a carbon filter and an upgrade to the chlorine treatment process) to be included in the State's Clean Water Revolving Fund, saving hundreds of thousands of dollars for Cohasset water ratepayers. There is also an article sponsored by the Select Board which supports action to allow remote participation at future Town Meetings (Article 19).

In order to assist residents as they prepare for Town Meeting, information on the Articles contained in this warrant may be found on the Cohasset website, www.cohassetma.org, by clicking on the link labeled Annual Town Meeting. The annual Cohasset Budget Book, which contains both a summary of the spending plan as well as more detailed information on the Town's operating budgets, its proposed capital budget, and its debt, may also be found in that section. In addition, Cohasset143TV will be hosting pre-meeting update shows on the 2022 Warrant. Please visit 143TV for broadcast times. In addition, board and committee meetings covering the subject matter of every article can be seen at the Town's YouTube page at: [Town of Cohasset - YouTube](#)

As always, the preparation of this Warrant was made possible by the collaborative efforts of board and committee members, staff, and citizens. Thanks to all whose hard work makes the Annual Town Meeting possible, and to everyone who will take part on May 2nd.

Looking forward to seeing you there.

**APPENDIX A
FISCAL YEAR 2023 OPERATING BUDGETS**

DEPARTMENT	FISCAL 2020 BUDGET	FISCAL 2021 BUDGET	FISCAL 2022 BUDGET	FISCAL 2023 REQUESTED	FISCAL 2023 RECOMMENDED
ADMINISTRATIVE SERVICES					
TOWN MODERATOR	500	500	500	500	500
BOARD OF SELECTMEN	134,600	124,600	124,600	129,800	129,800
TOWN MANAGER	446,436	363,660	394,226	413,328	504,991
HUMAN RESOURCE MANAGEMENT	206,866	210,023	218,326	215,535	215,535
ADVISORY COMMITTEE	360	360	360	360	360
RESERVE FUND	234,090	238,772	243,547	248,418	248,418
DIRECTOR OF FINANCE	248,805	250,704	265,648	268,738	253,738
BOARD OF ASSESSORS	220,827	230,254	240,469	253,235	253,235
TREASURER/COLLECTOR	349,418	357,059	371,484	387,055	387,055
LEGAL SERVICES	150,000	150,000	150,000	150,000	150,000
CHIEF TECHNOLOGY OFFICE	514,621	608,594	612,476	725,136	725,136
TOWN TECHNOLOGY	134,500	147,970	150,885	157,685	157,685
TOWN CLERK	180,962	190,417	185,321	191,479	184,479
PERMITS & INSPECTIONS	221,253	287,364	298,676	298,906	298,906
UNCLASSIFIED	421,500	418,000	434,000	446,500	446,500
ADMINISTRATIVE TOTAL	3,464,738	3,578,277	3,690,518	3,886,675	3,956,338
PUBLIC SAFETY					
POLICE	2,665,261	2,781,531	2,880,933	3,276,356	3,056,098
FIRE	2,617,404	2,700,500	2,806,373	2,985,728	2,881,969
BUILDING COMMISSIONER	159,168	160,900	149,267	176,131	176,131
EMERGENCY MANAGEMENT	39,200	41,200	41,200	49,200	49,200
HARBORMASTER	120,753	124,065	125,185	126,783	126,783
SHELLFISH CONSTABLE	475	475	475	475	475
PUBLIC SAFETY TOTAL	5,602,261	5,808,671	6,003,433	6,614,673	6,290,656
EDUCATION SERVICES					
COHASSET SCHOOLS	20,337,134	20,960,856	21,684,432	22,345,352	22,345,352
SCHOOL SUPPORT OFFICER	77,265	79,197	81,177	83,206	83,206
SOUTH SHORE VOCATIONAL	59,450	144,719	127,071	152,071	152,071
WJC: INTERFACE	12,500	12,500	16,000	16,000	16,000
EDUCATION SERVICES TOTAL	20,486,349	21,197,272	21,908,680	22,596,629	22,596,629
PUBLIC WORKS/FACILITIES					
DEPT OF PUBLIC WORKS	1,452,180	1,468,596	1,567,507	1,627,362	1,520,699
SNOW & ICE REMOVAL	125,000	125,000	127,000	127,000	127,000
STREET LIGHTING	58,000	50,500	50,500	50,500	50,500
TRANSFER STATION	488,178	541,318	553,836	558,254	558,254
FACILITIES MANAGEMENT	1,065,142	1,081,267	1,106,126	1,151,233	1,117,829
PUBLIC WORKS/FACILITIES TOTAL	3,188,500	3,266,681	3,404,969	3,514,349	3,374,282
HEALTH & WELFARE					
BOARD OF HEALTH	158,675	186,271	213,860	234,983	234,983
ELDER AFFAIRS	316,597	328,509	328,509	354,339	348,678
VETERANS SERVICES	146,059	129,864	114,864	114,864	114,864
HEALTH & WELFARE TOTAL	621,331	644,644	657,233	704,186	698,525

**APPENDIX A
FISCAL YEAR 2023 OPERATING BUDGETS**

DEPARTMENT	FISCAL 2020 BUDGET	FISCAL 2021 BUDGET	FISCAL 2022 BUDGET	FISCAL 2023 REQUESTED	FISCAL 2023 RECOMMENDED
CULTURE & RECREATION					
LIBRARY	659,249	723,510	744,848	759,695	759,695
RECREATION	137,275	140,025	143,008	153,687	153,687
COMMON HISTORICAL COMMISSION	500	500	500	500	500
HISTORICAL PRESERVATION	600	600	600	600	600
CULTURE & RECREATION TOTAL	797,624	864,635	888,956	914,482	914,482
DEBT SERVICE					
DEBT SERVICE	2,307,165	1,927,369	1,322,986	1,748,966	1,748,966
DEBT SERVICE TOTAL	2,307,165	1,927,369	1,322,986	1,748,966	1,748,966
BENEFITS & INSURANCE					
PENSION ASSESSMENT	2,462,635	2,636,498	3,196,405	3,429,263	3,429,263
WORKERS COMPENSATION	198,373	208,292	185,707	185,707	185,707
UNEMPLOYMENT	5,000	5,000	5,000	5,000	5,000
HEALTH INSURANCE	5,433,859	5,433,859	5,362,081	5,814,229	5,814,229
LIFE INSURANCE	10,335	10,542	10,753	10,968	10,968
MEDICARE TAX	363,378	372,462	381,774	411,318	411,318
PROPERTY & LIABILITY INSURANCE	390,677	410,211	444,987	478,361	462,279
BENEFITS & INSURANCE TOTAL	8,864,257	9,076,864	9,586,707	10,334,846	10,318,764
GENERAL FUND GRAND TOTAL	45,332,225	46,364,413	47,463,482	50,314,806	49,898,642
SEWER ENTERPRISE FUND (indirect costs included in General Fund Budget)	2,300,540	2,273,260	2,238,694	2,258,029	2,258,029
WATER ENTERPRISE FUND (indirect costs included in General Fund Budget)	4,593,175	4,575,737	4,812,904	4,906,813	4,906,813

TOWN OF COHASSET FORECAST

5 YEAR ESTIMATES OF REVENUE VS. EXPENSES

3/31/2022

	RECAP FY22	FY23	FY24	FY25	FY26	FY27
LEVY						
Prior year	40,255,015	41,862,408	43,408,968	44,944,192	46,517,797	48,130,742
2.5% Increase	1,006,375	1,046,560	1,085,224	1,123,605	1,162,945	1,203,269
New Growth	601,018	500,000	450,000	450,000	450,000	450,000
Debt Exclusion	846,063	806,638	761,888	-	-	-
Excess Levy Capacity	(33,974)	-	-	-	-	-
Total Levy	\$ 42,674,497	\$ 44,215,606	\$ 45,706,080	\$ 46,517,797	\$ 48,130,742	\$ 49,784,011
REVENUES(and offsets to operational expenses)						
State Aid/Cherry Sheet	3,470,887	3,470,887	3,470,887	3,470,887	3,470,887	3,470,887
Local Receipts	3,297,439	4,030,046	4,030,046	4,030,046	4,030,046	4,030,046
Transfer from Enterprise Funds for Indirect Costs	224,843	233,481	239,319	245,302	251,435	257,721
Total Revenues	\$ 6,993,169	\$ 7,734,414	\$ 7,740,252	\$ 7,751,235	\$ 7,757,368	\$ 7,763,654
Other Financing Sources/One-time receipts						
Free Cash - OPEB	180,450	87,500	-	-	-	-
Free Cash - PENSION	130,000	87,500	-	-	-	-
Transfer from Pension Stabilization Fund	150,000	25,000	-	-	-	-
Transfer from Capital Stabilization(debt service)	205,562	640,012	571,487	539,087	517,187	66,737
Transfer from CPC	21,284	20,684	19,392	-	-	-
Transfer from Title V Betterments	75,000	84,295	84,295	84,297	84,299	84,300
Transfer from MSBA Surplus	65,337	65,337	65,337	-	-	-
Total Other Financing Sources/One-time receipts	\$ 827,633	\$ 1,010,328	\$ 740,511	\$ 623,384	\$ 601,486	\$ 151,037
Total Levy/Revenue/Other Financing Sources	\$ 50,495,299	\$ 52,960,348	\$ 54,186,843	\$ 54,892,416	\$ 56,489,596	\$ 57,698,702
OTHER AMOUNTS TO BE RAISED						
Cherry Sheet Offsets	17,494	17,494	17,494	17,494	17,494	17,494
State & County Assessments	626,788	626,788	626,788	626,788	626,788	626,788
Overlay	211,025	225,000	225,000	225,000	225,000	225,000
Total Other Amounts to be raised	\$ 855,307	\$ 869,282	\$ 869,282	\$ 869,282	\$ 869,282	\$ 869,282
TRANSFERS TO OTHER FUNDS						
Transfer to Capital Stabilization	1,996,060	1,996,060	1,996,060	1,996,060	1,996,060	1,996,060
Transfer to OPEB Trust Fund	180,450	196,364	212,754	229,637	247,026	264,937
Total Transfers to Other Funds	\$ 2,176,510	\$ 2,192,424	\$ 2,208,814	\$ 2,225,697	\$ 2,243,086	\$ 2,260,997
Facilities Department						
Custodian Staff	584,905	596,603	608,535	620,705	633,120	645,782
Facilities Staff	507,876	518,033	528,394	538,962	549,741	560,736
Total Facilities Expenditures	\$ 1,092,780	\$ 1,114,636	\$ 1,136,928	\$ 1,159,667	\$ 1,182,860	\$ 1,206,518
SHARED BUDGET DETAILS						
124 Human Resources (town-wide)	218,326	215,535	220,923	226,446	232,107	237,910
125 School Support Officer (town-wide)	81,177	83,206	85,286	87,418	89,603	91,843
132 Reserve Fund	243,547	248,418	253,386	258,454	263,623	268,895
155 Chief Information Office (town-wide)	612,476	725,136	743,264	761,846	780,892	800,414
291 Emergency Management	-	49,200	49,200	49,200	49,200	49,200
945 Risk Management	444,987	462,279	485,393	509,663	535,146	561,903
390 So Shore Vo Tech	127,071	152,071	155,873	159,770	163,764	167,858
391 WJC: Interface	16,000	16,000	16,000	16,000	16,000	16,000
700 Debt & Interest	411,586	845,191	769,691	707,681	661,119	210,436
700 Debt & Interest [Private Road Betterment]	-	31,800	30,600	-	-	-
700 Debt & Interest Excluded	911,400	871,975	827,225	-	-	-
911 Norfolk County Pension	3,196,405	3,429,263	3,772,189	4,149,408	4,564,349	5,020,784
912 Workers' Compensation	185,707	185,707	194,992	204,742	214,979	225,728
914 Health Insurance	5,362,081	5,814,229	6,163,083	6,532,868	6,924,840	7,340,330
915 Life Insurance	10,753	10,968	11,187	11,411	11,639	11,872
916 Medicare Taxes	381,774	411,318	421,601	432,141	442,945	454,019
Total Shared Budgets	\$ 12,203,290	\$ 13,552,296	\$ 14,199,893	\$ 14,107,048	\$ 14,950,206	\$ 15,457,192
Total All Expenditures	\$ 16,327,887	\$ 17,728,637	\$ 18,414,918	\$ 18,361,694	\$ 19,245,434	\$ 19,793,988
Available Revenue	\$ 34,167,412	\$ 35,231,711	\$ 35,771,925	\$ 36,530,722	\$ 37,244,162	\$ 37,904,714
Net Change Y/Y	\$ 1,167,388	\$ 1,064,299	\$ 540,214	\$ 758,797	\$ 713,440	\$ 660,552
% Change Y/Y	3.42%	3.02%	1.51%	2.08%	1.92%	1.74%
School Share of 61% New Revenue	\$ 712,107	\$ 649,222	\$ 329,531	\$ 462,866	\$ 435,198	\$ 402,937
Town Share of 39% New Revenue	\$ 455,281	\$ 415,077	\$ 210,684	\$ 295,931	\$ 278,241	\$ 257,615
School Budget as Recommended	\$ 21,099,528	\$ 21,748,749	\$ 22,078,280	\$ 22,541,146	\$ 22,976,344	\$ 23,379,281
Town Budget as Recommended	\$ 13,067,884	\$ 13,482,962	\$ 13,693,645	\$ 13,989,576	\$ 14,267,818	\$ 14,525,433
	\$ 34,167,412	\$ 35,231,711	\$ 35,771,925	\$ 36,530,722	\$ 37,244,162	\$ 37,904,714

APPENDIX B

Cook Estate Parcels

Parcel #	Address
D6-43-002-001	25 Chittenden Lane
D6-43-002-002	29 Chittenden Lane
D6-43-002-003	31 Chittenden Lane
D6-43-002-004	39 Chittenden Lane
D6-43-002-005	41 Chittenden Lane
D6-43-002-006	49 Chittenden Lane
D6-43-002-007	51 Chittenden Lane
D6-43-002-008	59 Chittenden Lane
D6-43-002-009	63 Chittenden Lane
D6-43-002-010	65 Chittenden Lane
D6-43-002-011	79 Chittenden Lane
D6-43-002-012	81 Chittenden Lane
D6-43-002-013	83 Chittenden Lane
D6-43-002-014	87 Chittenden Lane
D6-43-002-015	90 Chittenden Lane
D6-43-002-016	91 Chittenden Lane
D6-43-002-017	95 Chittenden Lane
D6-43-002-018	98 Chittenden Lane
D6-43-002-021	5 Eldredge Lane
D6-43-002-022	9 Eldredge Lane
D6-43-002-023	11 Eldredge Lane
D6-43-002-020	12 Eldredge Lane
D6-43-002-025	19 Eldredge Lane
D6-43-002-026	21 Eldredge Lane
D6-43-002-024	22 Eldredge Lane
D6-43-002-027	27 Eldredge Lane
D6-43-002-019	30 Eldredge Lane

TOWN MEETING PROCEDURES

Our Town Meeting is conducted in accordance with the Town Bylaws and traditions adopted in our Town Meetings over the years. Several matters of procedure are summarized below. Anyone with questions about procedure should see the Moderator, ideally prior to the start of the meeting.

- Discussion should be **courteous** and **respectful**, and generally should not refer to individuals involved in the debate. Sarcasm is not respectful. All questions should be directed to the Moderator, who will ask the appropriate person to respond. Speakers are limited to five minutes unless advance arrangements have been made with the Moderator. Under our Bylaws, no one may speak a second time on any subject for longer than five minutes, nor more than twice on any subject (except to correct an error or make an explanation), without permission of the Meeting.
- If you desire to speak, please step to a microphone, and seek the attention of the Moderator. When recognized, please use a microphone, and begin by stating your name and address.
- Persons who are not registered voters may be admitted to the meeting as **guests**. Except with the permission of the Moderator, guests must remain in the special guest area. Guests may address the meeting only with the permission of the Moderator.
- An **article** in the warrant describes the subject matter to be acted on. A **motion** is the actual proposed action and must be within the scope of the article (i.e., within the subject matter, dollar amounts, restrictiveness, etc.). Articles will be acted on in the order in which they are published in the warrant unless the Moderator or the Meeting otherwise determines. On each article, the first main motion will be the Town Manager's (or citizen proponent's) proposed motion.
- All **motions** (including proposed amendments) should be **in writing** unless they are so brief and simple as to be easily understood orally. If you plan in advance to make a motion, please let the Moderator know before the meeting so any wording issues can be resolved smoothly.
- Votes will generally be taken by a voice vote. If the Moderator is in doubt as to the results based on the voice vote, or if seven voters stand to express doubt as to the result declared by the Moderator, a **hand count** will be taken using the colored cards given to each voter at check-in.
- A **motion for the previous question**, if adopted, will be followed immediately by a vote on the pending question. The motion is not debatable and requires a two-thirds vote for adoption. The Moderator will not accept a motion for the previous question if both sides have not had a fair opportunity to be heard and may allow voters who have sought recognition to speak to be heard prior to considering the motion. A person who "**moves the previous question**" may not accompany the motion with remarks on the question.
- Only those who were on the winning side of a vote may move to reconsider that vote. A vote may not be reconsidered a second time or after a motion to reconsider it has failed. A vote adopted at one session of the town meeting may not be reconsidered at a later (adjourned) session of the meeting unless notice of the intended reconsideration is given at the session at which the vote was passed.

Daniel S. Evans, Moderator



Cohasset Town Meeting Child Care

**Cohasset Recreation's All Star team
will watch your children.**

**High School Gymnasium
Monday, May 2nd @ 7:00 p.m.**



**\$15 per child-discount for families
“Fun & Games”**

**Great night of fun for PK—5th Graders
Pre-Registration required by May 1st
Children who are registered should be
dropped off outside the
Gymnasium at 6:45 p.m.**

Register at cohassetrec.com

**Town of Cohasset
Office of the Select Board
41 Highland Avenue
Cohasset, MA 02025**

PRESORTED
STANDARD
U.S. POSTAGE
PAID
PERMIT NO. 37
COHASSET, MA 02025

**POSTAL PATRON
COHASSET, MA 02025**