

Town of Cohasset  
Select Board Meeting  
Tuesday, May 24, 2022  
Virtual Meeting – 143TV and Zoom

**Select Board Present:** Corey D. Evans  
Diane Kennedy  
Jean Healey Dippold  
Jack Creighton  
Paul Grady

**Others Participating:** Christopher Senior, Town Manager

Acting Chairperson Evans called the meeting to order at 7:02 pm. Roll Call Vote; All aye. Select Member Evans asked for a moment of silence for the people who died in a school shooting in Texas today.

Pledge-Recited.

**Re-Organization of the Select Board**-Motion by Select Member Dippold to nominate Jack Creighton as Chair. Motion by Select Member Kennedy to nominate Corey Evans as Chair. Mr. Creighton and Mr. Evans briefly spoke about their vision for the year. Roll Call Vote: Jean Healey Dippold voted for Jack Creighton, Jack Creighton voted for Jack Creighton, Paul Grady voted for Jack Creighton, Diane Kennedy voted for Corey Evans, Corey Evans voted for Corey Evans. Jack Creighton is the new Chairperson. Chairperson Creighton asked for nominations for Vice Chair. Paul Grady nominated Jean Healey Dippold as Vice Chair. Diane Kennedy nominated Corey Evans as Vice Chair. Mr. Evans declined the nomination. Roll Call Vote for Jean Healey Dippold for Vice Chair; All aye. Jean Healey Dippold nominated Paul Grady as Clerk. Roll Call Vote for Paul Grady as Clerk: All aye.

**Licenses/Permits/Events-Transient Vendor License**-Zack’s Ice Cream, Del’s Lemonade, and Nona’s Ice Cream-Motion by Select Member Dippold to approve the transient vendor licenses for Zack’s Ice Cream, Del’s Lemonade and Nona’s Ice Cream as requested, seconded by Select Member Grady. Chief Quigley stated the vendors need to submit a state permit from their local police department as well. Roll Call Vote; All aye.

**One-day Liquor License-Friends of Holly Hill Farm**-Motion by Select Member Kennedy to approve the one-day liquor license for Friends of Holly Hill Farm for 6/11/2022 and 6/25/2022, seconded by Select Member Grady. Roll Call Vote; All aye.

**Event Application-Farmer’s Market**-Applicant Michele Hubley gave an overview of this year’s event. Motion by Select Member Kennedy to approve the Farmer’s Market from 6/2/2022 through 10/6/2022, seconded by Select Member Dippold. Roll Call Vote; All aye. Select Member Kennedy advised Ms. Hubley that they need to submit an entertainment application. She agreed to submit, and the Board will vote on at the next meeting. Motion by Select Member Kennedy to approve the entertainment for the Farmer’s Market on 6/2/2022, seconded by Select Member Dippold. Roll Call Vote; All aye.

**Approval of BAN Sale—Borrowing \$950,000 for the Town Hall Design and Treats Pond-**Treasurer/Collector Paula Linhares advised the Board the purpose of the BAN is for a Private Roadway (Cedar Acres) \$64,000 which was issued on 6/18/2021 and due 6/17/2022. The winning bid was Century

Bank at 1.5%. The Bond is for Bound Brook Dam, Town Hall Design, Border Street Bridge, 4 Wheel Drive Loader, Ford 550 Dump Truck, Ambulance, Powered Ambulance Cost, Private Road Cedar Acres) De Minimus. This is a tax exempt 5-year bond for \$1,975,000. Issued on 6/17/2021 and last maturity is 10/1/2025. The winning bid is Fidelity Capital Markets 0.33%; coupon 4%, premium \$147,376.55 (\$1,880,000). Approximately \$100,000 used to pay down bond and \$50,000 used to pay bond issuance costs. **Motion by Select Member Grady; I, the Clerk of the Select Board of the Town of Cohasset, Massachusetts (the "Town"), certify that at a meeting of the board held June 8, 2021, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:**

**Voted:** that the sale of the \$1,880,000 General Obligation Municipal Purpose Loan of 2021 Bonds of the Town dated June 17, 2021 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC at the price of \$2,024,548.85 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on October 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2021	\$445,000	4.00%
2022	420,000	4.00
2023	365,000	4.00
2024	330,000	4.00
2025	320,000	4.00

**Further Voted:** that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 26, 2021, and a final Official Statement dated June 3, 2021, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved, and adopted.

**Further Voted:** that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

**Further Voted:** that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

**Further Voted:** that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, further suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020. Motion was seconded by Select Member Dippold. Roll Call Vote; All aye.

**Treats Pond Easements-Final Approval**-Mr. Senior advised the Board town counsel has requested the Board hold off for a couple of weeks on this approval as they continue to work on it.

**FY22 Budget Update**-Finance Director Don Piatt gave the Board an update on the budget. **General Fund: Revenues – 94.9% of budget collected through 4/30/2022.** Local Receipts are at 119.9% of budget collected. This is primarily due to better-than-expected results to date in Motor Vehicle Excise (112.8%), Meals/Rooms Tax (137.3%) and Licenses & Permits (140.6%). Year over year, local receipts are up approximately \$532,000 or 14.9% and are driven by the revenue sources noted above. Motor Vehicle Excise, Meals/Rooms Tax and Licenses & Permits revenue collections are up compared to the prior year by approximately \$285,000 (19.8%), \$71,000 (50.7%) and \$225,000 (34.2%), respectively. **Expenditures – 78.5% of budget expended through 4/30/2022.** Due to weather conditions this winter the snow and ice budget reports year-to-date expenditures of \$330,000 which is approximately \$203,000 over budget. There have been no draws against the advisory committee reserve fund to date which has a balance of \$243,547 remaining. This reserve fund balance can help the Town cover the deficit as we start to close out the year in June. No other significant issues noted within the departmental budgets. **Sewer Fund: Revenues – 92.8% of budget collected through 4/30/2022.** Usage and connection fees were at 75.9% and 328.1% received, respectively. Sewer fund revenue was down 7.8% compared to the prior year. The decrease is primarily due to the Sewer Commission no longer billing for grinder pump maintenance since the release of ownership last year and the timing of a sewer betterment payoff of \$42,236 during the first two months of Fiscal Year 2021. **Expenditures – 88.1% of budget expended through 4/30/2022.** General expenses are at 77% of budget. **Water Fund: Revenues – 86.4% of budget collected through 4/30/2022.** Usage and connection fees were at 81% and 400.7% received, respectively. **Expenditures – 80.8% of budget expended through 4/30/2022.** General expenses are at 71.6% of budget.

**HR Update**-Mr. Senior introduced Kim Roy as the new HR Director and gave an overview of her experience. He advised the Board that Michelle Leary has just completed the MMA-Suffolk Certificate in Local Government Leadership and Management. She has been promoted to Assistant Town Manager. Finance Director Don Piatt has accepted a job in the private sector. He has agreed to stay on and help closeout the year-end. Mr. Senior reviewed other positions in town that have recently been replaced by retiring staff members. The only new positions in town are the Communications & Community Engagement Specialist and the Regional Epidemiologist.

**Vote to Approve-Police Chief Contract**-Mr. Senior stated both contracts have been reviewed and approved by town counsel. **Motion by Select Member Kennedy to affirm the three-year contract for Police Chief Quigley as presented, seconded by Select Member Grady. Roll Call Vote; All aye.**

**Fire Chief Contract**-Motion by Select Member Dippold to affirm the three-year contract for Fire Chief John Dockray, seconded by Select Member Grady. Roll Call Vote; All aye.

**Board/Committee Updates-Master Plan Implementation-Sidewalk Priority 2022**-Chair of MPIC Katie Dugan reviewed the Year 1 and Year 2 Priorities. She reviewed action steps for sidewalk/safety priorities and collaboration needed. She reviewed the connectivity plan and what has been done. The Town Common was completed in 2020 by a Complete Streets Grant, Sohier Street is in progress and should be completed this year funded with Mitigation Funds from Avalon. Route 3A South (Beechwood-Henry Baily Turner) is in the final engineering stage with completion in January 2023 funded with TIP funds. Route 3A North (Sohier St. – MBTA) is in the preliminary engineering stage with TIP funds. Elm Street Corridor is awaiting approval to move. She reviewed the community surveys, grants, and next steps.

**Norfolk County Liaison Update**-Select Member Dippold stated most recently the budget recommended by the Commissioners was passed. The sale of Quincy District Court is still out there lingering. It is a big parcel of land that will be sold. The State is going to buy it and she made the pitch on behalf of Cohasset and other communities, that maybe some of the money could go into a fund for communities to apply for money for projects that are not eligible for grants.

**FY23 Select Board Goals-June 6, 2022**-Chair Creighton asked the Board to think about short-term attainable goals. Mr. Senior advised the Board that Patricia Vinchesi will facilitate the goals again this year. He advised Chair Creighton that she will be reaching out to speak with him prior to the meeting.

**Select Board Comments**-Select Member Evans stated the Board should have a very honest conversation with the Town about what “getting stuff done” means. They need to decide if what they heard tonight about economic development is something they want to continue with or toss out and go in a different direction. There has been a worrying trend of recycling, doing the same thing repeatedly. They need to be sure that the Board is willing to talk to residents about how these goals will be funded. Select Member Grady agreed with Select Member Evans and stated he is ready to ask and talk to the residents about funding. Select Member Dippold congratulated Jack and Paul on their success in the recent election and congratulated others that won. There was a field study presentation on 5/16 and anyone that could not attend it can watch the recording. She agreed with Select Member Evans about capital projects and has been encouraging residents to read Hingham’s plan to see what exactly they are being asked. The Board needs to really get communication out there to residents. Select Member Kennedy stated the Board needs to provide guidance and support to boards and committees. She reminded residents there are openings on many board/committees. The Board will be making appointments over the next month or so. Monday is Memorial Day and there is a schedule of events including a parade. She asked the town manager to distribute the schedule. Chair Creighton stated there was a strong contested election. It was a clean election about values and visions.

**Motion by Select Member Kennedy to adjourn, seconded by Select Member Dippold. Roll Call Vote; All aye.**

The meeting adjourned at 9:36 p.m.

Respectfully submitted,  
Jack Creighton, Chair