

**COHASSET HOUSING AUTHORITY  
REGULAR MEETING**

March 30, 2023

The Special meeting was held remotely via “GoToMeeting” as allowed by Executive Order due to Covid-19.

Chairman, Helen Nothnagle called the meeting to order at 1:08 pm.

Upon a call of the roll the following members were:

<u>PRESENT</u>	<u>ABSENT</u>
Helen C. Nothnagle	None
Donna McGee	
Tom Meade	
Barbara O’Pray	
Virginia Najmi	
Also present: Colleen Sullivan-Locchi, Managing Agent	

**New Business**

**Motion 2023 - 52 to Approve Accounts Payables, EFT’s & Checks #11370 – 11400 dated 2/17/23 – 3/30/23 totaling \$49,995.95 with zero (0) voids.**

B. O’Pray/V. Najmi moved to Approve Accounts Payable, EFT’s & Checks #11370 – 11400 dated – 2/17/23 – 3/30/23 totaling \$49,995.95 with zero (0) voids.

The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2023 - 53 To Approve Payroll Register for check dates 02/22/23 – 03/29/23**

B. O’Pray/V. Najmi moved to Approve Payroll Register for check dates 02/22/23 – 03/29/23.

The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2023 - 54 to Approve Meeting Minutes February 16, 2023.**

T. Meade/V. Najmi moved to Approve Meeting Minutes February 16, 2023.

The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2023 – 55 To Approve Meeting Minutes March 23, 2023**

D. McGee/V. Najmi moved to Approve Meeting Minutes March 23, 2023. The vote carried with 4 Yays and 1 Abstain. The Chairman thereupon declared said motion carried.

**Motion 2023 – 56 To Approve Capital Plan**

B. O’Pray/T. Meade moved to Approve the Capital Plan as presented. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2023 – 57 To Approve Annual Plan**

V. Najmi/B. O’Pray moved to Approve the Annual Plan as presented. There were no comments at the Public Hearing. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Additional Business That May Come Before the Board**

**None**

**Old Business**

Items to be carried over to another meeting

**Director's Report**

**Vacancy** – 11

**Inspections** – all annual inspections have been completed and we have our work cut out for us.

**Evictions** – working diligently with Attorney Evans on one eviction and with Attorney Grace preparing for mediations and/or additional evictions.

**Bank Transition** – all the paperwork has been returned to the bank and we are up and running on that end. The contracts with the State to transfer for Vendor Payments are a bit slower.

**Personnel** - I am sad to report that our Interim Maintenance Supervisor has given his notice and his last day is 3/31/23. I had already posted job, but screening a bit more aggressively now. It's a big loss for CHA.

**MOD Expenses** - The Fee Accountant would like us to absorb MOD Expenses that are quite old and not significant money. It would cost more at this point to research than the dollar amounts outstanding. No promise that DHCD would even reimburse if the project has been closed out.

**Motion 2023 - 58 Adjournment**

V. Najmi/B. O'Pray moved that the meeting be adjourned. The vote carried unanimously with a roll call vote. The Chairman thereupon declared said motion carried and adjourned at 2:12 pm.

Respectfully,

Colleen Sullivan-Locchi  
Secretary to the Board

Approved: 4/20/2023