

**COHASSET ELDER AFFAIRS
BOARD OF DIRECTORS MEETING**

Willcutt Commons
91 Sohier Street
Cohasset, MA 02025

March 13, 2023

MINUTES

In Attendance: Elinore Barrett, Tana Carlson, Elaine Coyne, Diana Karcher, Jim Murphy, Taffy Nothnagle, Beth Tarpey

In Attendance on Zoom: Nancy LaFauce

Not in Attendance: Jim Carpenter, Rich Hynes, Paul Kierce, Sarah Livermore, Sue Reagan

Also Attending: Diane Picot, Rich Gibbons, Ann Sexton

Tana Carlson, Chairperson called the meeting to order at 9:02 a.m.

Treasurer's Report

Town Appropriation - CEA General Fund account:

Our total General Fund expense for February was \$13,906, lower than our average monthly expense of \$26,000 primarily because of a payroll accrual adjustment recorded in February by the Town. An accrual adjustment is recorded each year to reverse payroll earned in the prior year but paid and recorded in the current year. The February adjustment served to decrease payroll by \$10,537.

YTD expenditures for the 8-month period total \$207,431, approximately 60% of our FY' 23 annual budget of \$348,678.

Grants: ARPA Food Insecurity Grant and State Formula Grant

Revenues: No additional grant revenue was received or expected in February.

Expenses: February Grant expense reflects payroll charges to the Formula grant. The majority of total YTD grant expense (\$5,276) represents payroll and charges against the Formula grant.

Our total Grant Fund balance is \$35,276. The Formula fund balance is \$28,045 and the ARPA fund balance is \$7,231.

Revolving Fund:

Year to date Revolving Fund receipts exceed expenses by \$ 885; the Revolving Fund balance is \$17,953.

Gift Accounts:

February gift receipts of \$5,250 include \$5,000 from SSL, and expenses are for social worker payroll. Our total Gift fund balance on February 28 is \$62,468. Our unrestricted gift fund balance is \$33,499.

Town Capital Project for CEA Van replacement:

\$66,000 was recorded July 1, 2022 to reflect the van replacement budget, approved at town meeting in May 2022.

Treasurer's report accepted.

Director's Report

Diane Picot presented the Director's report. Nancy was present on zoom.

Nancy added that Chief Bob Silvia has joined us as our new van driver!

Please see Nancy's report attached.

Other Business

Our Cohasset Elder Affairs bylaws were accepted as amended. In the Disaster Recovery Plan, we added: "if the Cohasset schools are delayed 2 hours, then Willcutt Commons will delay starting our programming that day." Accepted into document.

The Community Dinner that is being planned conflicted with the Selectboard meeting that was scheduled.

Pictures hanging on the wall interfere with the yoga and exercise classes, making it difficult to use the wall. Nancy will have them moved higher.

March madness has been remarkably successful. Hopefully, people will continue to come after the free lunch program ends. We do not charge if people are unable to pay. Everyone is welcome.

Liaisons

Beth - Affordable Housing - Habitat for Humanity is having their annual event on May 11. People are donating goods and/or their time to help-out. Ann Sexton and her husband have volunteered for Habitat. CPC monies have been received for Affordable Housing.

Taffy - spoke to us about 60 Elm.

Ann - Friends - Supported a transportation trip to the Historical Society. Birthday cards are still being sent to those 70 years old. The Vista sent to those at 65 years. Diane added that 1500 Vistas are sent out monthly either by mail or email.

Diana - Pool - We are celebrating our 50th anniversary! And Diana has been involved all those years! Congratulations! For the first time they will have a snack shack this year.

Meeting adjourned @ 10:01 a.m.

Next meeting date: Monday April 10, 2023

Respectfully submitted,
Elinore Barrett, Secretary