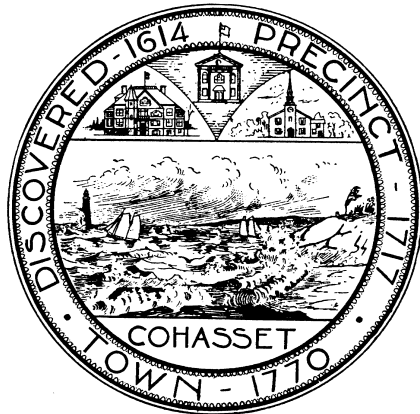


TOWN OF COHASSET

WARRANT



**SPECIAL TOWN MEETING
SATURDAY, NOVEMBER 23, 2013
9:00 A.M.**

**COHASSET HIGH SCHOOL
SULLIVAN GYMNASIUM
COHASSET, MASSACHUSETTS**

TOWN MEETING PROCEDURES

Our Town Meeting is conducted in accordance with the Town Bylaws and traditions adopted in our Town Meetings over the years. Several matters of procedure are summarized below. Anyone with questions about procedure should see the Moderator, ideally prior to the start of the meeting.

- Discussion should be **courteous** and **respectful**, and should be confined to the subject under consideration. Sarcasm is generally not respectful, and the subject under consideration does not include the individuals involved in the debate. All questions should be directed to the Moderator, who will ask the appropriate person to respond. Under our Bylaws, no one may speak a second time on any subject for longer than five minutes, nor more than twice on any subject (except to correct an error or make an explanation), without permission of the Meeting.
- If you desire to speak, please rise and seek the attention of the Moderator. When recognized by the Moderator, please use a microphone and begin by stating your name and address.
- Persons who are not registered voters may be admitted to the meeting as **guests**. Guests must display the nametags provided and, except with the permission of the Moderator (denoted by a colored sticker on the nametag), must remain in the designated guest seating area. Guests may address the meeting with the permission of the Moderator.
- An **article** in the warrant describes the subject matter to be acted on by the Town Meeting. A **motion** is proposed action to be taken by the Meeting, and must be within the scope of the article (i.e., the motion must not go beyond the subject matter, dollar amounts, restrictiveness, etc., contemplated by the article). Articles will be acted on in the order in which they are published in the warrant unless the Meeting otherwise determines. On each article, the first main motion will be the Town Manager's (or citizen proponent's) proposed motion.
- All **motions** (including proposed amendments) should be **in writing** unless they are so brief and simple as to be easily understood orally. If you plan in advance to make a motion, please let the Moderator know before the meeting so any wording issues can be resolved smoothly.
- Votes will generally be taken first by voice vote. If the Moderator is in doubt as to the results or if seven voters stand to express doubt as to the result declared by the Moderator, a **hand count** will taken. Voters wishing to participate in the hand count must be in designated seating areas.
- A **motion for the previous question**, if adopted, will be followed immediately by a vote on the pending question. The motion is not debatable and requires a two-thirds vote for adoption. The Moderator will not accept a motion for the previous question if both sides have not had a fair opportunity to be heard, and may allow voters who have sought recognition to speak to be heard prior to considering the motion. A person who **"moves the previous question"** may not accompany the motion with remarks on the.
- Only those who were on the winning side of a vote may move to reconsider that vote. A vote may not be reconsidered a second time or after a motion to reconsider it has failed. A vote adopted at one session of the town meeting may not be reconsidered at a later (adjourned) session of the meeting unless notice of the intended reconsideration is given at the session at which the vote was passed.
- A **quorum** for the transaction of business is **100**. Once a quorum is determined, the presence of a quorum is presumed unless a point of no quorum is raised and a count shows that a quorum is not present. A quorum is not required to adjourn or dissolve.

Daniel S. Evans, Moderator

Town of Cohasset

Financial Management Policies

Approved Board of Selectmen, February 28, 2012 and by Town Meeting, May 12, 2012

Introduction

The financial policies set forth the broad framework for overall fiscal planning and management of the Town of Cohasset's taxpayers' resources. In addition, these policies address both current activities and long-term planning designed to ensure the Town's sound financial condition now and in the future. The principles are intended to serve as a point of reference for all policy-makers, administrators and advisors. It is fully understood that Town Meeting retains the full right to appropriate funds and incur debt at levels it deems appropriate, subject to statutory limits such as Proposition 2 ½. It is equally important that the Town maintain flexibility in its finances to ensure that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

Financial Objective

It is the Financial Objective of the Board of Selectmen to demonstrate sound financial management of Cohasset taxpayer resources through earning a AAA bond rating that includes developing a sustainable town-wide budget based on a five year forecast that provides the level of service we can afford within our known projected revenues.

Policy Statements

1. The Town Manager shall annually prepare a sustainable balanced budget and comprehensive Budget Message with a five year forecast consistent with the Town's Financial Objective and with the goal towards obtaining and securing a AAA bond rating. The Budget Message shall include a detailed examination of trends in tax levy "new growth" revenues, local receipts, state aid, and available funds.
2. The town will avoid budgetary procedures that balance current expenditures at the expense of meeting future years expenses, such as postponing expenditures, accruing future years' revenues, rolling over short-term debt.
3. Ongoing operating costs will be funded by ongoing operating revenue sources. This protects the Town from fluctuating service levels and avoids concern when one-time revenues are reduced or removed. In addition:
 - a. Fund balances should be used only for one-time expenditures such as capital improvements, capital equipment and unexpected or extraordinary expenses such as unbudgeted snow and ice removal expenses.
 - b. New operating costs associated with capital projects should be funded through the operating budget but reflected in the capital improvement plan.
 - c. All new services, equipment, and personnel proposals shall include a full life-cycle cost analysis prior to budget approval.
 - d. Use of single and multiple year grants should not fund operational costs as there is no guarantee the Town will fund future operational liabilities once grants expire. It is encouraged that grants are utilized to fund one-time expenditures and are programed outside operation budget.
4. The Town will maintain a Stabilization Fund as its main financial reserve in the event of an emergency or extraordinary need. It shall be the goal of the town to achieve and maintain a balance in the Stabilization Fund of 5% of its operating budget.
5. Debt service and Capital Stabilization on an annual basis should be no more than 10% of the annual operating budget. Debt roll-off and funding below 10% will be reallocated to a capital project fund with approval of Town Meeting. The Town should strive to issue debt for shorter periods than the maximum allowable when the statutory limit exceeds 10 years.
6. All new revenue shall be allocated after fixed cost in the following manner: 61% shall be allocated to the schools and 39% shall be allocated to town services.
7. The Town will identify solutions and begin to fund other post-employment benefits – unfunded liability is currently valued at \$32,380,795 as of July 1, 2010.
8. The Town will identify options to reduce levy limit once AAA Bond Rating is achieved and maintained and unfunded liabilities of the Town are funded.

Note: Budget Planning Committee to develop a Town Debt Management Policy and Investment Policy

TOWN OF COHASSET
WARRANT FOR 2013
SPECIAL TOWN MEETING, NOVEMBER 23, 2013
COMMONWEALTH OF MASSACHUSETTS

NORFOLK, ss

To the Constable of the Town of Cohasset, in the County of Norfolk.

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Cohasset who are qualified to vote in Elections and Town Affairs to meet at Cohasset High School, in the Sullivan Gymnasium.

SATURDAY, TWENTY-THIRD DAY OF NOVEMBER 2013.

At 9:00 o'clock in the forenoon, then and there to act on the following articles:

ARTICLE 1: PETITIONED ARTICLE

- To see if the Town will vote to raise and transfer for the FY14 budget six hundred thousand dollars (\$600,000) to the Capital Stabilization Fund in accordance with Massachusetts General Laws, Chapter 40, Section 5B and;
- To see if the Town will vote to transfer five hundred thousand dollars (\$500,000) from free cash in the treasury of the Town for funding the Stabilization Fund in accordance with Massachusetts General Laws, Chapter 40, Section 5B and;
- To see if the Town will vote to transfer three hundred forty-seven thousand seven hundred and fifty two dollars (\$347,752) from free cash in the treasury of the Town for funding the Capital Stabilization fund in accordance with Massachusetts General Laws, Chapter 40, Section 5B and;
- To see if the Town will vote to transfer one hundred thousand dollars (\$100,000) from free cash in the treasury of the Town for funding the Facilities Stabilization Fund in accordance with Massachusetts General Laws, Chapter 40, Section 5B and;
- To see if the Town will vote to transfer two hundred fifty thousand dollars (\$250,000) from free cash in the treasury of the Town for funding the Other Post-Employment Benefits Liability Trust Fund in accordance with Massachusetts General Laws, Chapter 32B, Section 20 and;
- To see if the Town will vote to transfer one hundred thousand dollars (\$100,000) from free cash in the treasury of the Town to the DPW Public Roads Repair Expense Account in accordance with Massachusetts General Laws,
or take any other action related thereto.

Name:	Address:	Name:	Address:
Nancy Oddleifson	42 River Road	Chris Oddleifson	42 River Road
Paul J. Schubert	155 Sohier Street	Kathleen Norton	736 Jerusalem Road
Robert Skolnick	26 Heather Drive	Michele Skolnick	26 Heather Drive
Chris Lund	193 Fair Oaks Lane	John Conte	1 Forest Avenue
Joan M. Conte	1 Forest Avenue	Patricia Gillis	492 Jerusalem Road

INFORMATIONAL SUMMARY: This article requests the authority to transfer funds, i.e. sums of money, from available free cash and/or unanticipated excess revenue to the mentioned accounts, The Capital Stabilization Fund, The Stabilization Fund, The Facilities Stabilization Fund, The Other Post-Employment Benefits Liability Trust Fund (OPED Fund) and the Department of Public Works Public Roads Repair Expense Account. This is in accordance with the previous voted article 1 of the Annual Town Meeting of May 12th 2012 regarding Cohasset Financial Management Policies. Prior to that meeting the policies were approved by the Board of Selectman February 28th 2012. The monies will allow for funding of stabilization accounts in the town further investment of the OPED liability and additional appropriation of highway maintenance funds. This is keeping with the recommendations of the accounting and budgetary policies approved by the Board of Selectman. Funding of these accounts ensure stability of the usual and customary biannual routine review of the bond rating of the Town of Cohasset and help ensure best available rating for future debt need. In addition the transfers will allow for immediate availability of funding for ongoing needs of the Town of Cohasset.

Board of Selectmen Recommendation:

Advisory Committee Recommendation:

ARTICLE 2: Water Commission Retained Earnings Transfer

To see if the Town will vote to transfer from Water retained earnings pursuant to any applicable statute the following:

- (a) A sum to be expended by the Town Manager and Water Commission for the FY14 Operating Budget,
- (b) The remaining sum of Water retained earnings into the Water Capital Stabilization Fund. or take any other action related thereto.

Board of Selectmen for the WATER COMMISSION

INFORMATIONAL SUMMARY: This article will allow for the Water Commission and the Town Manager to increase its FY14 Operating budget by \$95,000 for unanticipated expenses to improve operational efficiency with the Water Treatment Plant and improvements to water quality from retained earnings. In addition, the Water Commission and the Town Manger are requesting the remaining water retained earnings be transferred to the Water Capital Stabilization Fund.

Board of Selectmen Recommendation:

Advisory Committee Recommendation:

Water Commission Recommendation:

ARTICLE 3: Sewer Commission Retained Earnings Transfer

To see if the Town will vote to transfer from Sewer retained earnings pursuant to any applicable statute the following:

- (a) A sum to be expended by the Town Manager and Sewer Commission for the FY14 Operating Budget,
- (b) A portion of the remaining sum of Sewer retained earnings into the Sewer Capital Stabilization Fund.
- (c) A portion of the remaining sum of Sewer retained earnings into the Sewer Debt Stabilization Fund.

or take any other action related thereto.

Board of Selectmen for the SEWER COMMISSION

INFORMATIONAL SUMMARY: This article will allow for the Sewer Commission and the Town Manager to increase its FY14 Operating budget by \$75,000 for unanticipated expenses primarily related to repairs and maintenance from retained earnings. In addition, the Sewer Commission and the Town Manger are requesting the remaining sewer retained earnings be transferred to the Sewer Capital and Debt Stabilization Funds.

Board of Selectmen Recommendation:

Advisory Committee Recommendation:

Sewer Commission Recommendation:

ARTICLE 4: Acceptance of “M.G.L. c39, Section 23D”

To see if the Town will vote to accept M.G.L. Chapter 39, Section 23D, as set forth below, for all types of adjudicatory hearings by any municipal board, committee or commission, or take any other action related thereto:

“(a) Notwithstanding any general or special law to the contrary, upon municipal acceptance of this section for 1 or more types of adjudicatory hearings, a member of any municipal board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that he has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

(b)By ordinance or by-law, a city or town may adopt minimum additional requirements for attendance at scheduled board, committee, and commission hearings under this section.”

or take any other action related thereto.

BOARD OF SELECTMEN

INFORMATIONAL SUMMARY: This article allows for members of a municipal Board, Committee or Commission to miss a single session of a multi-session public hearing and still allow that member to vote on the decision to be issued by that Board, Committee or Commission. Such persons can do so only if they certify in writing that they have examined all evidence received at the particular missed hearing. This is a modification recently allowed by the State, in response to concerns of many towns and cities that, heretofore, missing a single session disqualified a member from voting on that matter even though information might be subsequently repeated, refined, or altered. Without this modification, a Board (etc.) could find itself without an eligible voting quorum, particularly in complex cases extending over many weeks or months. Each municipality must affirmatively adopt this modification; inaction or rejection leaves intact the current “cannot miss a single session” provision of our Town’s General Bylaws.

Board of Selectmen Recommendation:
Advisory Committee Recommendation:

ARTICLE 5: Adoption of By-Law to implement acceptance of “M.G.L. c40, Section 57”

To see if the Town will vote to accept M.G.L. c.40, Section 57, which authorizes enactment of a by-law allowing denial or revocation of local licenses and permits for failure of the licensee or permittee to pay municipal taxes or charges, and vote to amend the Town’s General Bylaws by adding the following new Article VI, Section 9:

Section 9 - Denial, Revocation Or Suspension Of Local Licenses And Permits

- A. Any Town board, officer or department or other local licensing or permitting authority may deny any application for, or revoke or suspend a building permit, or any local license or permit including renewals and transfers issued by any board, officer, department for any person, corporation or business enterprise, who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges, including amounts assessed under the provisions of section twenty-one D or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate whose owner has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges.

- B. The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Tax Collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

C. The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the Tax Collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the Tax Collector; provided, however, that written notice is given to the party and the Tax Collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The Tax Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the Tax Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the Town as the date of issuance of said certificate.

D. Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

E. The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A in the business or activity conducted in or on said property.

F. This Section shall not apply to the following licenses and permits: open burning; section thirteen of chapter forty-eight; bicycle permits; section eleven A of chapter eighty-five; sales of articles for charitable purposes, section thirty-three of chapter one hundred and one; children work permits, section sixty-nine of chapter one hundred and forty-nine; clubs, associations dispensing food or beverage licenses, section twenty-one E of chapter one hundred and forty; dog licenses, section one hundred and thirty-seven of chapter one hundred and forty; fishing, hunting, trapping license, section twelve of chapter one hundred and thirty-one; marriage licenses, section twenty-eight of chapter two hundred and seven and theatrical events, public exhibition permits, section one hundred and eighty-one of chapter one hundred and forty.

Or take any other action related thereto.

Board of Selectmen for the TREASURER/COLLECTOR

INFORMATIONAL SUMMARY: This article allows the Town to deny or revoke local licenses and permits for failure of the licensee or permittee to pay municipal taxes or charges.

Board of Selectmen Recommendation:
Advisory Committee Recommendation:

ARTICLE 6: Acceptance of “M.G.L. c41, Section 41B”

To see if the Town will vote to accept M.G.L. c.41, Section 41B, which authorizes the treasurer of any city, town or district which accepts that section to pay salaries, wages, or other compensation to any person in the service of such city, town or district by means of direct bank deposits provided that such person has specifically authorized such deposits;

Or take any other action related thereto.

Board of Selectmen for the TREASURER/COLLECTOR

INFORMATIONAL SUMMARY: This article allows the Treasurer to pay salaries and wages by direct deposit.

Board of Selectmen Recommendation:
Advisory Committee Recommendation:

ARTICLE 7: Acceptance of “M.G.L. c200A, Section 9A”

To see if the Town will vote to accept M.G.L. c.200A, Section 9A, which provides for disposition of abandoned funds as follows:

(a) In any city, town or district that accepts this section in the manner provided in section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or person entitled thereto within 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement “void if not cashed within 1 year from date of issue”. After the expiration of 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages, consequential or otherwise,

resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled “Notice of names of persons appearing to be owners of funds held by (insert city, town or district name), and deemed abandoned”. The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer of the city, town or district may post such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town or district’s appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary or person entitled thereto.

Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is

entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree.

If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section.

If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds.

Or take any other action related thereto.

Board of Selectmen for the TREASURER/COLLECTOR

INFORMATIONAL SUMMARY: This article allows the Town to receipt outstanding checks back into the General Fund. First the Town must follow a defined process to locate the original payees and pay them. Any monies left unclaimed would be receipted into the General Fund. This would be in lieu of turning over all outstanding checks to the State.

Board of Selectmen Recommendation:

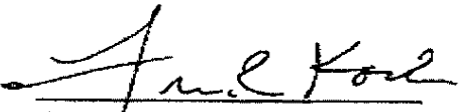

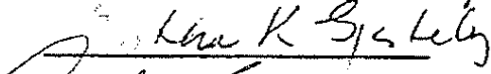


Advisory Committee Recommendation:

And you are directed to serve this Warrant by posting copies thereof, attested by you in writing, at the Post Office of the Town of Cohasset and in not less than five (5) other public places in the Town fourteen (14) days at least before the time appointed for in the meeting called for in this Warrant.

Whereof, fail not and make due return of this Warrant, indicating your method of service, and posting thereon, to the Clerk of the Town of Cohasset, on or before the time and place of the meeting aforesaid.

Given under our hands this 31st day of October, in the year two thousand and thirteen.

BOARD OF SELECTMEN

Frederick R. Koed, Chairman

Diane Kennedy, Vice Chairman

Martha Gjestebj, Clerk

Steve Gaumer

Karen Quigley

NORFOLK, ss

By virtue of the above Warrant, I hereby notify and warn the inhabitants of the Town of Cohasset, qualified to vote in elections and Town affairs, to meet at the time, place, and for the purposes therein mentioned.

ATTEST: Maria A. Plante, Constable of Cohasset

TO REACH ANY EMPLOYEE DIRECTLY DIAL THEIR 3-DIGIT EXTENSION AT ANYTIME TO BYPASS MESSAGE

Town Employees Phone List-Main Numbers & Intercom Extensions

Assistant Town Acct	781-383-4110	Recreation	781-383-4109
Jane Henderson	Ext. 117	Ted Carroll	Ext. 102
		Jenna McCarthy	Ext. 125
Assessor's Office	781-383-4114	High School	781-383-6100
Mary Quill	Ext. 123	Deer Hill School	781-383-6115
Bruce Lane	Ext. 129	Osgood School	781-383-6117
Ellen Warner	Ext. 124	Superintendent	781-383-6111
Board of Health	781-383-4116	Sewer Department	781-383-4108
Felix Zemel	Ext. 119	Diane Hindley	Ext. 114
Building Department	781-383-4112	Town Clerk	781-383-4100
Robert Egan	Ext. 103	Carol St. Pierre	Ext. 105
Jo-Ann Pilczak	Ext. 104	Beth Anderson	Ext. 106
Cemetery Division	781-383-0273	Town Manager/BoS	781-383-4105
Conservation	781-383-4182		781-383-4106
	Ext. 118	Michael Milanoski	Ext. 109
Department of Public Works	781-383-0273	Jennifer Oram	Ext. 108
		Tracey Connors	Ext. 101
Elder Affairs	781-383-9112	Treasurer/Collector	781-383-4102
Facilities	781-383-3031		781-383.4103
		Jane Lepardo	Ext. 110
Finance	781-383-4118	Linda Litchfield	Ext. 112
Mary Gallagher	Ext. 116	Sandra Parnell	Ext. 111
Fire Department	781-383-0616	Veteran's Agent	781-741-1440
Harbormaster	781-383-0863	Water Department	781-383-0057
Lorrie Gibbons	781-844-0166		
Library	781-383-1348	Zoning Board of Appeals	
Nurse	781-383-2210	Jennifer Oram	Ext. 108
Mary Goodwin	Ext. 130		
Planning Board	781-383-3517		
Jo-Ann Pilczak	Ext. 127		
Police Department	781-383-1212		
Project Management			
Brian Joyce	781-383-3094		

Serve Your Community

Town Government needs citizens who are willing to give time in the service of their community. The Resource Bank was adopted by the Selectmen and Moderator as a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees. This file is available for use by the public, as well as the Moderator and the Selectmen.

Resource Bank files are constantly being updated to include categories consistent with the changing needs of the Town. Please indicate your order of preference and return the form below to:

Town Government Resource Bank
c/o the Board of Selectmen
41 Highland Avenue

Name: _____

Telephone No. _____

Address: _____

Occupation: _____

Background: _____

When are you available to serve? _____

LIST ORDER OF PREFERENCE

- Advisory Committee
- Affordable Housing Trust
- Alternative Energy Committee
- Bylaw Committee
- Cable Advisory Committee
- Capital Budget Committee
- Cohasset Cultural Council
- Cohasset Common Historic District Commission
- Conservation Commission
- Council on Elder Affairs
- Board of Health
- Economic Development Committee
- Government Island Advisory Committee
- Harbor Committee
- Historical Commission
- Open Space Committee
- Stormwater Advisory Committee
- Town History Committee
- Water Resources Protection Committee
- Zoning Board of Appeals

NOTES

**Town of Cohasset
Office of the Board
of Selectmen
41 Highland Avenue
Cohasset, MA 02025**

**POSTAL PATRON
COHASSET, MA 02025**

**PRESORTED
STANDARD
U.S. POSTAGE
PAID
PERMIT NO. 37
COHASSET, MA 02025**