



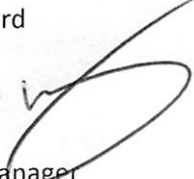
Town of Cohasset

Police Department

William P. Quigley
Chief of Police

62 Elm Street
Cohasset, MA 02025
Headquarters: 781-383-1055
Fax: 781-383-1213

TO: Honorable Cohasset Select Board

FROM: William Quigley, Chief of Police 

VIA: Christopher G. Senior, Town Manager

SUBJ: McCourt Foundation Tour De South Shore Event / Sunday 9-25-22, 7:30a ~ 1p

DATE: July 22, 2022

The above-captioned special event has been reviewed by the Town Events Team and received authorization to proceed to the Select Board for final approval.

POLICE	FIRE	HEALTH	DPW
OK	OK	NA	OK

HARBOR	SCHOOLS	RECREATION	TOWN MANAGER
NA	NA	NA	OK

\$15 APPLICATION FEE	INSURANCE BINDER	EVENT FEE DUE	OTHER
Paid	Attached	Request for waiver	NA



**The
McCourt
Foundation**
est. 1992

100 Grandview Avenue, Suite 100
Braintree, MA 02184

Ms. Diane Kennedy
Chair
Select Board
Town of Cohasset
41 Highland Avenue
Cohasset, MA 02025

Re: Tour de South Shore, Saturday September 25, 2022

To whom it may concern:

On behalf of the McCourt Foundation, I am requesting your approval for the 14th Annual Tour de South Shore Athletic Festival on Saturday, September 25, 2022. The event will remain the same as 2021's ride, featuring a 50 and 25-mile fundraising bike ride that will commence at Wompatuck State Park and travel through the towns of Hingham, Cohasset, Scituate and Norwell. This event is not a race, but rather an opportunity for people to rally in support of building a healthier world but investing in research and educational opportunities including Neurologic diseases - Alzheimer's, Multiple Sclerosis, ALS and Parkinson's Disease.

The Bike ride will start and end in DCR Wompatuck State Park. The ride will begin at 7:30 a.m. and conclude by 1:00 pm. Attached is the bike course for 2022. We request to have the special event application fee waived given we are a 501c3 and will be employing several Cohasset police details for the event.

We appreciate this opportunity to work with you and thank you for your time.

Best regards,

Joe Castellaneta
Operations Manager

Enclosures

CC: Sgt. Treanor, Cohasset Police

RECEIVED
Office of the Chief of Police

JUL 07 2022

Cohasset Police Department
Cohasset, Massachusetts

William Quigley

From: Joe Castellaneta <joe@mccourtfoundation.org>
Sent: Thursday, July 21, 2022 11:22 AM
To: Mike Linnane; Kelsey Pavetto
Cc: William Quigley
Subject: Re: Insurance COI for Tour

I'm on the insurance Mike. Should have it within the next few days.

From: Mike Linnane <linnanemike@yahoo.com>
Sent: Thursday, July 21, 2022 11:20:38 AM
To: Kelsey Pavetto <kelsey@mccourtfoundation.org>
Cc: wquigley@cohassetpolice.com <wquigley@cohassetpolice.com>; Joe Castellaneta <joe@mccourtfoundation.org>
Subject: Insurance COI for Tour

Hi Kelsey,

I have copied Chief Quigley on this note, he is in need of the Insurance COI listing the Town of Cohasset. Understanding Joe is out for a few days, could you see about getting the COI to Chief Quigley today. This came up at today's zoom call with both the Police and Fire chiefs.

Thanks,
Mike Linnane



TOWN OF COHASSET

EVENT PERMIT APPLICATION

The application, together with any supplementary information and fees as may be required by the Town of Cohasset, must be submitted to the Town Manager's Office at 41 Highland Avenue, Cohasset, MA 02025, not less than sixty (60) business days prior to the special event date to insure proper processing

Please answer all questions. If they do not apply, put N/A. Thank you.

APPLICANT INFORMATION

Name of Applicant: Joe Castellaneta

Company/Organization: The McCourt Foundation

Mailing Address: 100 Grandview Rd, Ste 212, Braintree, MA 02184

Telephone: 516-690-3160 Fax: _____

Email Address: Joe@mccourtfoundation.org

Event Website: https://www.mccourtfoundation.org/pages/tour-de-south-shore

EVENT INFORMATION

Name of Event: Tour de South Shore *Sunday*

Event Date(s): Saturday 9/25/2022 Type of Event: Bike Ride and 5K

(Include day of the week, i.e. Monday, 1/1/2020)

Event Time: 7:30am- 1:00pm

Set up Date/Time: 9/24/22 11am-5pm Break Down Date/Time: 9/25/22 11:00am- 2:00pm

Event Location: Wompatuck State Park

Number of Years Event has been in Existence: 13

Is the Event Sanctioned by a National Body? If so, by whom? N/A

Please attach event sanction certificate

ATTENDANCE

Estimated # of Participants: 350
Estimated # of Spectators: 100

Entry Fee per Participant: \$65 Bike, \$40 run
Event Staff/Volunteers: 45

Please attach an event map and site plan with the following indicated:

- o Detailed event layout/route with directional arrows, street names
- o Make note of any roads or sidewalks that will be blocked or closed
- o Placement and collection of signage, traffic control devices, barricades
- o Location of event staff, volunteers along with proposed locations where police details are needed

PURPOSE AND DESCRIPTION OF THE EVENT

Is your organization a registered 501(c) 3? Yes # 900623963

All filings must be up to date and the organization must be in good standing with the Attorney Generals Division of Public Charities.

What is the event's charitable partner(s)? _____

If a fundraising event, how much money will the event fundraise (estimated) and what are the estimated net proceeds that will go to charity?

_____ \$150,000

_____ Net \$120,000

How will the event support and benefit the Town of Cohasset? Employ police detail

Support local community organizations

***Provide action plans for the following:**

A. *Parking Plan (participants & spectators)

Parking at Wompatuck State Park

B. *Road Closures/Traffic Control Plan

No closures. Travel in bike lanes. Police detail on-site.

C. *Medical Emergency/First Aid Plan:

Partnered wit South Shore hospital. Ambulance at Wompatuck

D. *Set up and break down/cleaning plan to return property to original state:

Signage will be removed immediately following event.

E. *Will you be initiating a recycling plan for event clean-up? :

N/A

F. *Restroom Facilities (Company used, location, quantity):

(Board of Health Approved Sanitation companies only)

Wompatuck facilities and porta-potties at Egypt Beach.

G. Will food or beverages be served at the event? If so, please list what kind and how it will be distributed. *(Vendors need Board of Health Approval)*

At Wompatuck State Park.

H. Will any music (live or DJ) or public address system take place at the event? If so, please describe. *(entertainment license may be required)*

At Wompatuck State Park.

I. Will any tents or structures be used? If so, how many, where and approximate size? *(building permit and fire department approval may be required)*

At Wompatuck State Park.

INSURANCE REQUIREMENT

For special events involving the use of Town of Cohasset facilities or public right-of-way, proof of liability with coverage in the amount of \$1,000,000.00 per occurrence is required, unless an additional amount is determined by the Town Manager.

Said general liability insurance for bodily injury and property damage shall include the Town of Cohasset, 41 Highland Avenue, Cohasset, MA 02025 as an additional insured on the policy of insurance which shall include a provision prohibiting cancellation of said policy except upon at least 30 days prior written notice to the Town of Cohasset.

All terms, conditions, and provisions of law, including but not limited to the bylaws of the Town of Cohasset shall remain in full force and effect and shall not be altered by this permit. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local law regulating the use of public property.

The Town Manager or appointee, may revoke or terminate this application/permit if applicant fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect fails to heed or comply with notices given to him/her.

The applicant certifies that he/she has read and examined this application and agrees to comply with the terms and conditions contained herein.

Signature of Applicant: _____



Date: 7/7/2022