

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

**Article I. INTRODUCTION & PURPOSE**

- (a) These Regulations (the Regulations) for Operation of the Cohasset Recycling Transfer Facility (RTF), located on Cedar Street and known as the Cedar Street Recycling Facility, govern the operation of the facility, the mandatory recycling regulations, fees and charges, and related matters.
- (b) These Regulations supersede all previous RTF regulations and constitute the complete set of regulations governing the RTF.
- (c) The purpose of these Regulations is to promote and protect public health, public safety and the environment by reducing the waste stream and the by-products thereof which can pollute air and water and threaten public health, public safety, and the environment.
- (d) Exceptions to these Regulations shall not be made except upon written approval of the DPW Superintendent.

**Article II. AUTHORITY**

- (a) These Regulations are adopted by the Board of Selectmen pursuant to Section 31 of Article XVI of the General Bylaws of the Town of Cohasset, which provides as follows:
  - (i) *All residents of the Town using the Cedar Street Recycling Station shall be required to recycle plastics, metal goods, cans and household hazardous waste materials; and further, the Board of Selectmen is authorized to promulgate rules and regulations in connection with the management and administration of the mandatory recycling program, to take effect on such date as determined by the Board of Selectmen.*

**Article III. EFFECTIVE DATE**

- (a) These Regulations shall take effect on the day following adoption by the Board of Selectmen, at which time they will be posted on the Town website and available at the Town Clerk's office.

**Article IV. DEFINITIONS**

- (a) **Boutique:** The area set aside for residents to leave usable items which are free for the taking by residents.
- (b) **Bulky Refuse:** Materials that cannot fit into a 33 gal. Pay-per-throw trash bag and are not otherwise recyclable, such as upholstered furnishings, plumbing fixtures, automobile parts, metal fencing, tree trimming and branches.
- (c) **Construction and demolition waste:** refuse resulting from building construction, demolition, or alteration and which is not a Special Waste.
- (d) **Garbage:** Any animal, vegetable or other organic wastes resulting from the handling, preparation, cooking, serving or consumption of food.
- (e) **Hazardous Waste:** any wastes defined as hazardous wastes by the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection pursuant to all applicable laws and regulations, and which include any waste, or combination of wastes, which because of its quantity, or physical, chemical or infectious characteristics may cause, or significantly contribute to an increase in mortality or an increase in seriously irreversible, or incapacitating reversible illness or pose a present or potential hazard to human health, safety, or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed.
- (f) **Household Waste:** Garbage and refuse generated in the home and which is not commercial, hazardous, construction and demolition, or special waste.

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

- (g) **Leaf and yard wastes:** Grass clippings, leaves, twigs, pine needles, and chipped brush, not including large branches.
- (h) **Non-residential Wastes:** Any refuse or special wastes originating from any source other than a single-family home in the Town
- (i) **Pay-per-throw trash bag:** a blue bag with the seal of the Town of Cohasset imprinted on it, available for purchase to cover the cost of collection, transport and disposal of the material deposited in the Refuse Trailer.
- (j) **Person:** Any (a) individual, (b) business, (c) the owner or operator of a commercial trash hauling business within the Town of Cohasset servicing either commercial or residential customers, or (d) any state or municipal authority or department.
- (k) **Recyclable materials:** Materials, listed in an Appendix to these regulations, which are required to be placed in the appropriate recyclable bin at the RTF and which are prohibited from being placed in the refuse trailer, to be determined from time to time by vote of the Board of Selectmen. Includes clean paper, cardboard, returnable cans and bottles, glass bottles and jars, aluminum, steel and tin cans, rigid plastic containers, waste oil, antifreeze, tires, boat and auto batteries, household appliances, leaf and yard waste, textiles, mercury bearing products, and any other materials banned from disposal by the Massachusetts Department of Environmental Protection per 310CMR 19.017, or that may be added from time to time by vote of the Board of Selectmen.
- (l) **Refuse Trailer:** The container reserved for the disposal of non-recyclable household waste for transport to the SEMASS energy from waste facility in Rochester, Massachusetts or other disposal facility.
- (m) **Refuse:** Nonrecyclable household waste
- (n) **RTF:** The Recycling Transfer Facility, also referred to as the Cedar Street Recycling Station, located on Cedar Street.
- (o) **All Facilities Sticker:** Includes authorization to use the RTF.
- (p) **Scavenging:** the search for, collection and removal of materials
- (q) **Solicitation:** leafleting, political campaign activity, sign holding, and fundraising, the solicitation of signatures on nomination papers and petitions and other related activity.
- (r) **Special wastes:** materials such as sewage solids, radioactive wastes, pathological wastes, medical sharps, explosive materials, lead paint chippings, asbestos and Hazardous Waste.
- (s) **Supervisor:** The authorized representative of the DPW Superintendent who is responsible for the daily operation of the RTF.

**Article V. USE OF DISPOSAL AREA**

- (a) The RTF is the municipal disposal site for household and homeowner-generated construction and demolition wastes originating in the Town of Cohasset.
- (b) It shall be unlawful to dispose of any type of waste anywhere else in the Town of Cohasset except at the RTF or at any other legally permitted solid waste facility which has all required permits and approvals as required by state and regulations and all applicable Town bylaws, rules and regulations. Violations of this subsection shall be subject to enforcement action by the Board of Health.
- (c) Use of the RTF is limited to (a) Cohasset residents, (b) Cohasset businesses, and (c) commercial haulers who collect wastes from Cohasset residents and businesses
- (d) All RTF users must have a current All Facilities sticker affixed to the vehicle's lower driver's side windshield and visible at all times to use any part of the RTF. All Facilities stickers may be purchased at the Department of Public Works office or Town Clerk's office during regular business hours, or as may be otherwise provided by The Board of Selectmen.

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

- (e) Wastes originating from outside the Town of Cohasset may be accepted at the RTF only if specifically allowed by the DPW Superintendent.
- (f) All Refuse deposited in the Refuse Trailer by residents shall be contained in a tied Pay-per-throw trash bag.

**Article VI. OPERATING HOURS**

- (a) The hours of operation of the RTF shall be set from time to time by the Board of Selectmen, who shall include information about the hours of operation as an appendix to these regulations and who shall provide adequate public notice of the operating hours.
- (b) The RTF may be temporarily closed at any time without prior notice at the discretion of the DPW Superintendent, in the event of an equipment breakdown or other emergency situation as determined by the Superintendent.

**Article VII. GENERAL REGULATIONS**

- (a) Entry into or use of the RTF is prohibited except during the hours of operation, or except by authorized personnel.
- (b) Household waste, including all recyclable materials, construction & demolition waste, appliances, tires, and bulky refuse shall be placed only in the areas designated for their disposal
- (c) Residential disposal is limited to waste generated from the site/address shown on the application and assigned to each All Facilities sticker.
- (d) As a condition of using the RTF, the operator of the vehicle transporting waste shall, upon request, submit evidence of the origin of the waste and its characteristics. Failure to provide this information shall be sufficient cause for the Supervisor to refuse permission to deposit those wastes or recyclables.
- (e) Materials brought to the RTF and placed in appropriate bins and containers or at designated places become the property and the responsibility of the Town of Cohasset. (See Article XII, Scavenging.)
- (f) No person shall deposit or leave any waste material at the entrance or exit gates on Cedar Street. Any violator shall be required to remove the debris and provide for its proper disposal; and may also be liable for other fines and penalties for violation of Section 19 of Article VII of the General by-laws of the Town of Cohasset, which provides that: • *No person shall dispose of rubbish. Filth, or litter of any kind on any street, sidewalk, or other publicly owned area in the Town, with the exception of the Town Disposal Area.*
- (g) All loads of solid waste undergoing transport to the RTF shall be fully covered in such manner as to prevent strewing litter along the road during the transportation. All material transported to the RTF shall be in tied bag, covered container or otherwise fully covered such as a properly secured tarpaulin.
- (h) Non-latex paint and stain may be deposited in sealed containers in the designated Paint Shed only during designated time periods.

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

**Article VIII. COMMERCIAL TRASH HAULER REGULATIONS**

- (a) *This section of the Regulations shall apply to any person who uses the RTF for commercial use and who is engaged in commercial trash hauling.*
- (b) Each commercial trash hauler shall ensure that all of its own users/customers are complying with the recycling regulations. Each commercial trash hauler shall instruct all customers and employees with respect to the application of these Regulations and be responsible for its implementation.
- (c) Commercial permit holders are not permitted to use the RTF on Saturdays or Sundays.
- (d) The holder of a commercial All Facilities sticker shall provide a customer list and proof of the vehicle(s) capacity with the permit application, or upon later request of the RTF Supervisor or DPW Superintendent.
- (e) All loads must be weighed and the weight slip given to the RTF Supervisor prior to deposition at the RTF.
- (f) Commercial permit holders shall render payment monthly for refuse disposal on the first day of the month.

**Article IX. PROHIBITIONS**

- (a) Construction and demolition waste from contractors, tree stumps, automobiles, special wastes, hazardous wastes, animals, septage and other items prohibited for disposal by the Board of Health, the state Department of Environmental Protection or by the Environmental Protection Agency, are prohibited from disposal at the RTF.
- (b) The disposal of commercially generated lead paint residue, which results when old paint is removed from a building prior to painting or staining, may not be deposited anywhere within the RTF premises.
- (c) Plastic bags shall not be placed in the leaf and yard waste compost area or the paper, cardboard, bottle or container recycling bins.
- (d) Brush and Christmas trees are not permitted in the Refuse Trailer. Brush will be accepted only on designated days as published in a local newspaper having circulation within the Town. Commercial landscapers are not permitted to bring in brush which is not chipped.
- (e) Items for which there is a disposal fee shall not be placed in the Boutique.

**Article X. MANDATORY RECYCLING PROGRAM**

- (a) Unless otherwise specified, all materials listed in Appendix A shall be placed only in their designated recycling bins or areas and shall not be placed in the Refuse Trailer.

**Article XI. SOLICITATION**

- (a) Solicitation shall be allowed on the RTF premises with written permission from the DPW Superintendent, provided however that the Supervisor may limit solicitation to certain areas of the RTF to when, in his judgment, such limitation is necessary to promote public safety and prevent unreasonable interference with RTF operations. Permission forms are available at the DPW office.

**Article XII. SCAVENGING**

- (a) Only Cohasset residents with a valid All Facilities sticker may scavenge at the RTF. Non-residents and Cohasset residents without a valid All Facilities sticker are prohibited from scavenging.
- (b) Scavenging is allowed only in the Boutique and only for personal use.
- (c) Scavenging in areas other than the Boutique is prohibited.

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

- (d) Scavenging for financial gain, resale, or commercial uses is strictly prohibited. Violation of this prohibition may result in the suspension of the violators All Facilities sticker.

**Article XIII. FEES AND CHARGES**

- (a) RTF charges and fees shall be set by the Board of Selectmen. Charges and fees set by the Board of Selectmen shall be listed in the RTF Fee Schedule, which shall be posted at the RTF and included herein as an appendix to these Regulations.
- (b) An All Facilities sticker shall be provided only to (a) Cohasset residents, (b) Cohasset business owners or operators, and (c) commercial haulers servicing Cohasset residences and businesses, upon payment of the required fee and upon presentation of a valid vehicle registration with a Cohasset address.
- (c) The charge for disposal in the composting area by commercial landscapers shall be set by the Board of Selectmen.

**Article XIV. ENFORCEMENT & PENALTIES**

- (a) The Supervisor or his/her designee is authorized to randomly inspect any material brought into or deposited at any area of the RTF including the Refuse Trailer.
- (b) The Supervisor or his/her designee may prohibit any load, or portion thereof, which is not in compliance with these regulations from being brought into the RTF, and may order such materials to be removed from the RTF.
- (c) Any person found not in compliance by the Supervisor with these Regulations shall be subject to the following:
  - (i) *First Offense - Warning letter from the DPW Superintendent explaining the Regulations and that a Third Offense may result in suspension of their All Facilities sticker.*
  - (ii) *Second Offense - \$50 fine and warning letter from the DPW Superintendent indicating that a Third Offense could result in suspension of their All Facilities sticker.*
  - (iii) *Third and Subsequent Offenses- \$100 fine and suspension of the All Facilities sticker for a period of time as follows: For a third offense, suspension shall be for thirty days. For a fourth offense, suspension shall be for a period of six months. For a fifth or subsequent offense, suspension shall be for a period of twelve months for each offense.*
- (d) Any person aggrieved by a decision of the DPW Superintendent to suspend their All Facilities sticker may appeal within 30 days to the Town Manager, who shall determine, following a hearing, upon review of all applicable facts, whether the period of suspension shall be reduced or eliminated and for what period of time.

**Article XV. AMENDMENTS**

- (a) These Regulations may be amended by the Board of Selectmen. Said amendment shall become effective on the day following adoption by the Board of Selectmen, at which time they will be posted on the Town website and available at the Town Clerk's office.

**Article XVI. SEVERABILITY**

- (a) Should any section, paragraph, sentence, clause, or phrase of these Regulations be declared illegal, invalid, or unconstitutional by a court of competent jurisdiction, the remaining sections, paragraphs, sentences, clauses, phrases or provisions shall not be affected thereby.

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

**APPENDIX A Recyclable Materials**

| <b>Material</b>                   | <b>Includes</b>  | <b>Instructions</b>  |
|-----------------------------------|--|--|
| Paper                             | Newspaper, magazines, office paper, paper bags, boxboard such as spaghetti boxes, greeting cards, phone books, paperback books | Dry, free of food, metal and plastic. Remove all non-paper materials. No paper towels or tissues.                              |
| Cardboard                         | Corrugated cardboard only  | Remove liners, plastic fillers, and all other non-cardboard materials; break down boxes flat and place in bin                  |
| Glass                             | Bottles and Jars Only (Green, Brown, and Clear)  | Empty, rinse, remove caps, rings and corks. Place on appropriate shelf at glass shed. No Window Glass, Light Bulbs, or Ceramic |
| Tin and Aluminum                  | Cans, Tinfoil, Food Tins   | Empty, rinse, and place in metal can dumpster  |
| Plastic Containers                | #1 through #7 rigid plastic containers   | Remove caps, empty, rinse, and place in bin. No Styrofoam®, soft plastic, or bags.   |
| Plastic Bags                      | Shopping Bags, Bread Bags, Over-wrap   | Place in container near the plastic bin or recycle at supermarket  |
| Redeemable Items                  | Glass, Cans, or Plastic with a 5 Cent Deposit (soda, beer, carbonated beverage containers)                                     | Wash out containers and bring to redeemable shed run by Troop 28 Boy Scouts  |
| Textiles                          | Clothing, Shoes, Purses, Belts, Sheets, Towels, Curtains, Small Rugs, in any condition   | Put all items into a bag and place in collection bins adjacent to the glass shed. Items must be dry, clean and odor free.      |
| Scrap Metal and White Goods       | Metal Items such as Grills, Bikes, Pots and Pans; Appliances such as Refrigerators, Stoves,                                    | Remove fluids, propane tanks and refrigerator doors. See attendant. Fee may apply.   |
| Motor Oil and Anti-Freeze         | Motor Oil, Oil Filters, and Anti-Freeze  | See attendant. Bring other automotive fluids and mixtures to HHW.  |
| Propane Tanks, Fire Extinguishers |  | Leave valve closed. See attendant. Fee may apply.  |

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

| <b>Material</b>             | <b>Includes</b>  | <b>Instructions</b>   |
|-----------------------------|--|---|
| Tires                       | Car and Small Truck  | See attendant, fee applies.   |
| Paint                       | Oil-Based/ Alkyd Paint, Stain  | Bring in original, sealed containers on designated days only. Latex: absorb with cat litter, dispose in Refuse Trailer. Usable latex paint may be recycled at The Paint Exchange. |
| Mercury Containing Products | Fluorescent Tubes and Bulbs, Thermometers, Thermostats, Blood Pressure Cuffs | Leave intact and bring in a rigid container to avoid breakage. See attendant  |
| Vehicle Batteries           | Car, Truck, Motorcycle, Etc.   | See attendant   |
| Other Batteries             | Rechargeable, Lithium, Button.   | Tape ends or place in plastic bag to avoid shorting. See attendant. Single use alkaline batteries may go in Refuse Trailer  |
| TV and Computer Monitors    | CRTs, flat screens   | See attendant. Fee applies. Other electronics may also be recycled, remove batteries and personal information.  |
| Leaf and Yard Wastes        | Grass Clippings, Pine Needles, Twigs and Leaves                              | Place into compost dirt pile. No plastic bags, branches, limbs or tree stumps   |
| Brush                       | Christmas trees, Shrubs, Limbs, Branches,                                    | Accepted on designated days only. No tree stumps  |

**APPENDIX B – RTF Hours of Operation**

Sunday, Wednesday, Friday, and Saturday, 7:30 am – 3:30 pm, excluding the following holidays:  
New Year’s Day, Easter, Independence Day, Veteran’s Day

**APPENDIX C – RTF Fee Schedule**

**Household Appliances**

**REGULATIONS FOR OPERATION OF THE COHASSET  
RECYCLING TRANSFER FACILITY**

DECEMBER 8, 1997

Amended 6/1/17, adopted 6/13/17

Amended 1/12/2018, adopted 1/23/2018

|                               |           |
|-------------------------------|-----------|
| Refrigerators (Doors Removed) | \$10 each |
|-------------------------------|-----------|

|                                 |           |
|---------------------------------|-----------|
| Air Conditioners, Dehumidifiers | \$10 each |
|---------------------------------|-----------|

|                                 |           |
|---------------------------------|-----------|
| Televisions / Computer Monitors | \$10 each |
|---------------------------------|-----------|

|               |          |
|---------------|----------|
| Propane Tanks | \$5 each |
|---------------|----------|

### Household Furniture

|                       |           |
|-----------------------|-----------|
| Mattress / Box Spring | \$20 each |
|-----------------------|-----------|

|                             |           |
|-----------------------------|-----------|
| Upholstered Furniture, Rugs | \$10 each |
|-----------------------------|-----------|

### Tires

|          |          |
|----------|----------|
| With rim | \$4 each |
|----------|----------|

|             |          |
|-------------|----------|
| Without rim | \$1 each |
|-------------|----------|

### Construction & Demolition

|       |                  |
|-------|------------------|
| Scale | \$0.10 per pound |
|-------|------------------|

|             |           |
|-------------|-----------|
| Barrel Load | \$10 each |
|-------------|-----------|

|             |               |
|-------------|---------------|
| Single Item | See attendant |
|-------------|---------------|

### Pay-Per-Throw Trash Bags

|                                      |              |
|--------------------------------------|--------------|
| 16 Gallon Bags (10 Bags per Package) | \$10 Package |
|--------------------------------------|--------------|

|  |              |
|--|--------------|
| 33 Gallon Bags (10;1 Bags per Package) | \$20 Package |
|--|--------------|