Selectmen Minutes  
91 Sohier Street  
Willcutt Commons  
Cohasset, MA

Selectmen Present: Kevin McCarthy, Chairman  
Diane Kennedy  
Jack Creighton  
Keri Thompson  

Not Present: Paul Schubert  

Others Present: Christopher Senior, Town Manager

Chairman McCarthy called the meeting to order at 7:04 p.m.  
Roll Call Vote: Diane Kennedy-Present, Kevin McCarthy-Present, Keri Thompson-Present, Jack Creighton-Present.

Pledge-Recited.

Public Comments-None

Licenses/Permits/Events-Cohasset Dramatic Club Event & One-day liquor-Lisa Pratt was present and gave an overview of the Cabaret on June 13th.  
Motion by Selectman Thompson to approve the event and a one-day liquor license for the Cohasset Dramatic Club on 6/13/2020 from 7-10 p.m., seconded by Selectman Kennedy and the vote was unanimous (4-0).

Road Race by the Sea-Linda Fechter gave an overview of the 43rd Road Race sponsored by Cohasset Rotary. The route is the same and has been approved by public safety. They are still looking for sponsors and runners.  
Motion by Selectman Creighton to approve the Cohasset Rotary Club’s Road Race by the Sea on 4/5/2020 from 8 am–3:30 pm, seconded by Selectman Thompson and the vote was unanimous (3-0). Selectman Kennedy abstained from the vote as a member of Rotary.

South Shore Habitat for Humanity-Mr. Senior advised the Board this is an annual event that has been in existence for 14 years. It is a ride not a race and has been approved by public safety.  
Motion by Selectman Kennedy to approve the South Shore Habitat for Humanity on 9/12/2020, seconded by Selectman Thompson and the vote was unanimous (4-0).

Joint Meeting with Advisory-Sewer Budget and Warrant Article Review-Vice Chairman of Sewer Commission John Beck and Director of Financing Don Piatt reviewed the prior year major accomplishments, goals for the coming year, and changes in the budget. The proposed budget has a slight reduction in sewer usage charges revenue. There is a reduction of $122,500 in the grinder pump maintenance estimated revenue. The transfer to Capital Stabilization has been reduced to $62,000 for FY21 to help balance the budget. They reviewed $450,000 of (4) Capital Expenditures for the next five years. The Board had a brief discussion. Mr. Senior advised the Board they had a productive regional sewer meeting today. Article #26-Amendment of a Sewer District will be taken off the Warrant and the Sewer Commission will take the lead on this.

Water Budget & Warrant Article Review-Vice Chairman of the Water Commission Leonora Jenkins and Director of Financing Don Piatt reviewed the prior year accomplishments, the goals for the coming year, highlights of the proposed budget and anticipated capital requests for the next three years. The Water
Commission is working on the rate study and will propose a rate increase starting in FY21. They are also requesting $300,000 of engineering services for Treatment Plan upgrades. The Board had a lengthy discussion.

Mr. Senior advised the Board that representatives from Hingham will be at the Board’s meeting on March 10, 2020 to discuss Hingham Water.

Mr. Senior stated he has spoken to the Chairman of Capital Budget and Community Preservation Committee and they are not ready for the joint meeting on 3/10/2020. The Board had a brief discussion about alternative dates. At this point, the joint meeting will remain scheduled.

**Harbor Update**-Director of Planning Lauren Lind advised the Board she met with Representatives from CZM, DEP and the Harbor Planning Consultant, Emily Innes of Harriman and CZM provided verbal feedback on the November draft of the Municipal Harbor Plan (MHP). They suggested additional narrative between the various draft versions of the plan. She noted they are supportive of amplifications I & II as proposed in the November draft as they are consistent with Cohasset’s existing bylaws. The amplifications are relative to maximum building height of 35’ and minimum setback requirement of seawall of 25’. They felt there was no need to include amplification III since the Elm Street corridor is outside their jurisdiction of Chapter 91 as well as proposed substitution. Ms. Lind review the next steps including the approval of the Selectmen in late March or early April.

**Town Hall Building Committee**-Chairman of Town Hall Building Committee Phil Lehr reviewed the charge of the Committee. He stated the Committee retained City Point Partners for Owners Project Manager (OPM) services. He introduced Marty Nee of CPP who is the Project Liaison. Mr. Nee introduced his staff and reviewed the Scope of Services they were retained for which included: analyzing 3 options, renovate vs. rebuild annex, develop order of magnitude cost estimate for each, develop a primary schedule, assist with procurement of architect, and oversee deliverables and construction. They reviewed three options. Option #1 to renovate the historic building and renovate the annex with additional square footage for $8.6 million; Option #2 to renovate the historic building and demolish the annex and rebuild with expanded footprint for $10.6 million; and Option #3 to renovate historic building and demolish annex and rebuild with further expanded footprint for $12 million. Mr. Lehr discussed the timeline to get to Annual Town Meeting with a request for architectural services. Mr. Nee discussed a timeline of public outreach. Member Tucker Meehan discussed ideas on how to get information out to the public. Procurement Manager Michelle Leary reviewed the procurement timeline for architect services. Member Mark Cameron of the Town Hall Building Committee reviewed ideas for relocation of town hall during construction. Mr. Lehr asked for board for guidance on whether they want a renovation or a rebuild. The Board had a brief discussion.

Motion by Selectman Kennedy to move forward with an option that involves a new building that replaces the annex and renovation of the historic building, seconded by Selectman Creighton and the vote was unanimous (4-0).

**US Census Bureau-Vote to allow Chairman to Sign**-Field Engineer Jason Federico stated this is an Initial Boundary Validation Program which reviews boundary data. He has reviewed and it is correct. **Motion by Selectman Creighton to accept the maps and allow the Chairman to sign stating the maps are correct, seconded by Selectman Thompson and the vote was unanimous (4-0).**
Annual Town Meeting Warrant-Article Review-Article #19 To Change the Name of the Cohasset Board of Health to the Cohasset Board of Public Health-Mr. Senior advised the Board this was requested by the Chairman of the Board of Health. They feel that changing the name better reflects the mission of the Board. **Motion by Selectman Creighton to put Article #19-To Change the Name of the Cohasset Board of Health to the Cohasset Board of Public Health, seconded by Selectman Thompson and the vote was unanimous (3-0).** Selectman Kennedy had temporarily left the room and was not present for the vote.

Article #20-Home Rule Petition to Change the Name of the Cohasset Board of Selectmen to Cohasset Select Board-Mr. Senior advised the Board that Town Counsel DeRensis drafted the article and there needs to be a home rule petition through the Town Manager Act as the first step in the process. The Board had a brief discussion. **Motion by Selectman Thompson to put Article #20-Home Rule Petition to Change the Name of the Cohasset Board of Selectman to Cohasset Select Board, seconded by Selectman Creighton and the vote was unanimous (4-0).**

Article #22-Acquisition of Easement at 2 Smith Place for Culvert to Transmit Waters of James Brook-Mr. Senior advised the Board that Town Counsel DeRensis sent the language for this article which is clearer than the Citizen’s Petition that was submitted. He will share this language with the counsel of the resident and have them speak with town counsel. Selectman Creighton stated the Board should take a close look at this. Mr. Senior stated this has to be corrected. If the Town has to go and dig the culvert, they would need permission to be on the property. Selectman Kennedy added that it is an administrative issue and discussion of a possible, future development is not appropriate by the Board at this time.

Town Manager Update-Liquor License Updates-Mr. Senior advised the Board he sent letters to both Mr. Dooley’s and Atlantica for failing to file Change of Manager applications. He stated they received a Change of Manager application for the liquor license at Mr. Dooley’s today. It should be on the agenda on 3/10/2020 for the Board’s approval. The Town also received a Change of Manager application for the liquor license at Atlantica which will also be on the 3/10/2020 agenda for the Board’s approval. Atlantica is looking to move their current manager from the Cohasset Harbor Inn to Atlantica. Selectman Creighton asked if they notified the Town that the manager had left within 24 hours and why it took longer than 14 days to file a new application. Mr. Senior stated both establishments notified the Town within 24 hours as required. The applications were filed after the 14-day period; however, they do have assistant manager’s in place.

Mr. Senior advised the Board he forwarded the link to the Board for the Center Survey. He asked that any changes or suggestions be sent to the Tracey Connors by Friday. Chairman McCarthy noted that the survey refers to teen/tween center and he understood that they were staying away from those names. Selectman Thompson asked if the survey would be sent to just parents or students as well. Mr. Senior will check and get back to the Board.

Selectmen’s Comments-Selectman Kennedy congratulated the Cohasset High School Swim Team that won 2nd in the States with a small team of 5 girls. Selectman Thompson advised the public that it is one week from Super Tuesday and reminded everyone to vote as elections matter at all levels. Early Voting has started. Selectman Creighton met with mothers of some of the younger kids and is pleased there are a lot of young families moving into town and getting involved.
Motion by Selectman Creighton to adjourn, seconded by Selectman Thompson and the vote was unanimous (4-0).

The meeting adjourned at 10:33 p.m.

Respectfully submitted,
Kevin McCarthy

Documents
CDC Event Application
Road Race by the Sea
South Shore Habitat for Humanity
Draft Warrant
Harbor Plan Update
Town Hall Building Update
US Census Bureau
Liquor License Updates