Chairman McCarthy called the meeting to order at 7:02 p.m. **Roll Call Vote:** Diane Kennedy-Present, Paul Schubert-Present, Kevin McCarthy-Present, Jack Creighton-Present.

**Pledge**-Recited.

**Public Comments**-None

**Presentation of MIIA Facilities Award**-Jilayne Mitchell Sr. Risk Management Advisor from MIIA presented the Town with a MIIA Risk Management Award. Cohasset’s Facilities Department has taken a proactive approach to reduce property exposure by conducting assessments of buildings’ systems, equipment and assets, and upgraded its software tracking system. The benefits of the system, Asset Essentials Partner Services, include reduced stress, wear and tear on mechanical systems, and cost savings, which then prevent property claims and reduce energy bills. She thanked Facilities Manager Mark Kelly and his staff for their hard work.

**Employee Guidebook-Revisions**-Director of Human Resources Miriam Johnson advised the Board there are a couple of revisions in the guidebook. She reviewed the changes. **Motion by Selectman Creighton to accept changes to the employee guidebook as presented, seconded by Selectman Kennedy and the vote was unanimous (4-0).**

**Board/Committee Appointment-Town Hall Building Committee**-Applicant Tucker Meehan gave an overview of his experience including interning in the Planning Department last summer. He would love to be involved in the town hall building project. The Board thanked Mr. Meehan for applying. **Motion by Selectman Kennedy to appoint Tucker Meehan to the Town Hall Building Committee until June 30, 2020, seconded by Selectman Schubert and the vote was unanimous (4-0).**

**Licenses/Permits/Events**-Chairman McCarthy stated the Board received a one-day liquor license application from Holly Hill Farm for a Farm to Table dinner. **Motion by Selectman Schubert to approve a one-day liquor license for Holly Hill Farm dinner on February 14, 2020 from 6-9 p.m., seconded by Selectman Kennedy and the vote was unanimous (4-0).**

Motion by Selectman Schubert to move the Warrant discussion to the next item on the agenda, seconded by Selectman Kennedy and the vote was unanimous (4-0).

**Warrant Overview-Review and Discussion of Articles**-Mr. Senior reviewed the annual articles in the draft Warrant for Annual Town Meeting.
Tree City USA-Approval of Tree Policy- Director of Public Works Brian Joyce and Chairman of Open Space and Recreation Peter Pescatore had the proposed Tree Policy reviewed by counsel who informed them that there is already a policy that exists within the state and thus, the Board does not need to take action on a policy tonight. The Town is applying to be recognized as a member of Tree City USA and this will require a tree replacement plan. This application and designation alligns with the Town’s goal to maintain the character of the Town and will allow for the town to apply for grants.

State Representative Joan Meschino & Senator Patrick O’Connor-Update-Senator O’Connor congratulated the Town of Cohasset on bringing the topic of Prudent Investor to their attention and helping to get the law passed. Rep. Meschino and Senator O’Connor reviewed the budget projections for Cohasset. They reviewed what they have done at the State level for the Opioid Epidemic over the last couple of years and what the State plans to do over the next few years. The Board had a lengthy discussion about transportation, town hall renovation, a teen center and grant opportunities.

Brian Joyce advised the Board that Mass DOT is hosting a Design Public Hearing for the Route 3A Corridor at Willcut Commons on March 3, 2020 at 7 p.m.

All Facilities Sticker-Discussion/Rates-Brian Joyce discussed a proposed schedule of All Facilities Permit Fees. He is proposing a nominal increase. The cost of disposal for recyclables are not offset by fees, therefore leaving the Town in a deficit. Mr. Joyce reviewed surrounding communities’ prices. Motion by Selectman Schubert to accept the proposed 2020 All Facilities Permit Fees, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Brian Joyce stated he is looking to increase the cost of Construction & Demolition disposal from $0.10 to $0.15 per pound. This is to help defray the deficit of disposal fees. Motion by Selectman Schubert to accept the proposed 2020 Construction & Demolition fee from $0.10 to $0.15 per pound, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Warrant Overview-continued-Vote to Refer Articles to Planning Board. Chairman of the Planning Board Clark Brewer was present. Mr. Senior asked the Board if they would review and vote on the Planning Articles that need to be sent back to the Planning Board for a public hearing. The Board reviewed Articles P1-Flood Plain and Watershed Protection District Amendment, P2-Ground-Mounted Solar Photovoltaic Installation Overlay District Amendment and P3-Zoning Map Update-Whitney Spur Trail Reclassification. Motion by Selectman Schubert to refer Articles P1-P3 to the Planning Board for a public hearing, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Mr. Brewer discussed Article P4-Accessory Dwelling Unit Special Permit Amendment. Motion by Selectman Creighton to refer Article P4 to the Planning Board for a public hearing, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Mr. Brewer discussed Article P5-Fast Food Restaurant Definition Amendment. Motion by Selectman Schubert to refer Article P5 to the Planning Board for a public hearing, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Mr. Brewer discussed Article P6-Special Permits in the Village Business District Amendment. Motion by Selectman Schubert to refer Article P6 to the Planning Board for a public hearing, seconded by Selectman Kennedy and the vote was unanimous (4-0).
Mr. Brewer discussed Article P7-Land Alteration Bylaw. Motion by Selectman Schubert to refer Article P7 to the Planning Board for a public hearing, seconded by Selectman Kennedy and the vote was unanimous (4-0).

Mr. Senior reminded everyone that the deadline for Citizen’s Petitions is 2/19/2020. If anyone needs help with an article, they should contact the Town Manager’s office who can set up an advisory meeting with town counsel.

**Town Manager Update**-Mr. Senior advised the Board they are still working on dates for a tour of the South Shore Vo Tech, a tour of National Grid in Brockton and a tour of the town’s boundaries. Mr. Senior thanked staff for all their hard work towards the Facilities Award the Town received. This reflects a lot of really good work.

**Selectmen Comments**-Selectman Kennedy asked when the Board will get the auditor’s update. Mr. Senior stated they are on next week’s agenda. Chairman McCarthy reminded residents about the upcoming Annual Town Elections. There are many positions available. The open positions are on the town website.

Motion by Selectman Schubert to adjourn, seconded by Selectman Kennedy and the vote was unanimous (4-0).

The meeting adjourned at 10:17 p.m.

Respectfully submitted,
Kevin McCarthy, Chairman

**Documents**
Employee Guidebook
Committee Application T. Meehan
One day Liquor License-Holly Hill
Legislative Update
All Facilities Stickers Rates
Draft Warrant
Minutes 1.28.2020